

**Minutes of the Southeast PTO**  
**June 4, 2007**

**CALL TO ORDER:** 7:10 PM

**IN ATTENDANCE:** Norma Fisher-Doiron, Edmond Chibeau, Monique Brown, Kim O'Keefe, Julie Brown, Dave Delaney, Margaret Morrison

**Edmond and Amy wanted to thank Southeast School for their positive experience as co-presidents**

**THANK YOU'S:**

- Edmond and Amy Chibeau for their 2 year presidency
- Morrison family for \$175 donation to cover cookbooks not sold

**Teacher Appreciation Day Luncheon:** Julie Brown, Shannon Bacon, Nanette Bidwell, Linda Blum, Christiane Burkhard, Amy Chibeau, Kim Ewalt, Bena Hartman, Lisa Holle, Jill Klintworth, Sanghyup Lee, Andrea Lennon, Andrea Newton, Heather Spottiswood, Richelle Strimple, and Bub Zuraw for contributing delicious food. Extra thanks to Nanette Bidwell, Linda Blum, Christiane Burkhard, Andrea Newton and Richelle Strimple for set up and/or clean up. Also, thanks for Pauline Hayes and BROWNIE TROOP 5030 for the lovely sign.

**Tag Sale**

**Kim O'Keefe, Mansfield Storage Units,** Dave Delaney, Andrea Newton, Julie Brown, Christiane Burkhard, Martin Sommer, Monique Brown, Kate Cox, The Crosswaite Family, Pauline Hayes, The Porter Family, Kim Ewalt, The Salai Family, Heather Spottiswood, Richard Christenson, Christina Thompson, Karen Sommer, Jenny Cassells, Norma Fisher-Doiron, Karen Mitlinsky, Ruth Washington, Jen Schletter, Linda Blum, Lesley Sweeney, Boy Scout Troop, Edmond Chibeau, Barbara Porebeski, all the tag sale vendors, and Angel, school custodian.

**Ice Cream Social:** Jim Lussier, Betsy Parker, Margaret Morrison, Norma Fisher-Doiron, Cathie Salai.

**Departing Parent Award:**

Kim O'Keefe read the contributions from the following list of parents:

Margie Ouimette

Jean Phillips

Jilianna Barret

Joan Pinney

Dawn Rawlinson

Sue Westa

Holly Fitch Briere

Meg Harper

Monica Wildding

**PRINCIPAL'S REPORT: Norma Fisher Doiron**

Town was asked to cut \$181K from next year's budget. They were able to do this by cutting \$30K technology, \$40K in Instructional Assistant hiring, and cutting money from the transportation budget line item.)

Parent's Hour: Need topics for next year. Suggestions for how to increase attendance were discussed as well as limiting the number of offerings.

Class sizes:

Incoming Kindergarten = 40

1st=49

2nd=44

3rd=44

4th=52

Interviews: Linda Blum unable to represent parents on the interviews for a new teacher because of a sick child. Decision is pending. Goodwin school has declining enrollment. They are looking to multi-age 1<sup>st</sup> & 2<sup>nd</sup> grade and still need to reduce staff by one teacher. Interviewing is on hold because of this.

Southeast teacher names for next year:

Holly Harakaly = PreK

Pat O'Connell-Buckley & Monique Brown = Kindergarten

Mary DeVecchis, Julie Brennan, Mickey Maheu = Second Grade

Lisa Cackowski, Jamie Hendricks, Sue Kamienski = Third Grade

Beth Latino, Chuck Warinsky, New Teacher = Fourth Grade

Town wide redistricting is on the table again. It's a year long process.

Calendar of Events

Highlights:

June	1	Ice Cream Social
	4	Suzuki Violin & Cello Tour
	7	Fun In Your Own Backyard
	8	FIYOB Rain date
	15	Father's Day
	16	Last Day Pre-Kindergarten
	22	heLast Day School – Early Close

**TEACHER'S REPORT: Monique Brown**

The Relay For Life is October 13, 14. Ellen Hasson, who has been the parent chair for years, is moving. Sue Irvine and Monique will take over co-captainship. It's a wonderful, family friendly fundraising event for cancer research. More information will follow.

**SECRETARY'S REPORT: Monique Brown**

May's minutes were reviewed.

AMENDMENTS: Typos, rewording of Board of Ed meeting alert, and change terminology in Treasurer's report. Also, Nanette Bidwell thanked the Southeast PTO for their donation to the library through the Stories for Southeast in honor of her son's father, not her father.

Motion for acceptance by: Julie Brown

2<sup>nd</sup> by: Kim O'Keefe

All in Favor

Monique mentioned that she followed up on last meeting's request for thank you notes.

### **TREASURER'S REPORT: Lesley Sweeney**

Lesley reviewed the treasurer's report.

#### **Highlights:**

- Morrison family contributed \$175 to PTO to cover remaining cookbooks.
- School covered \$25 cookbook for English visitors.
- Tag Sale revenue \$1279, a little more revenue to come.
- Maria Kern received a \$250 scholarship from Southeast as a grad of both Southeast and E. O. Smith.
- Used PTO money to cover author's books before families bought them. No profit/loss
- Mickey Maheu bought more Stories for Southeast for next year.
- Book sale did well but no formal totals yet. Preliminary numbers say \$1,000.
- All the money goes to the PTO. A clarification was made that the fall book sale goes towards the library.

Motion to accept report: Margaret Morrison

Seconded by: Dave Delaney

**All in Favor**

### **FUNDRAISING REPORT: Karen Sommer not in attendance**

We need to confirm the date for the glow in the dark fundraiser.

#### **OTHER:**

Fourth Grade Parent Award. Kim O'Keefe listed the contributions of various parents whose families would no longer be a part of Southeast after this year. A parent was chosen

Edmond formally passed on the presidency role to Kim O'Keefe but stated he still wants to be active in the PTO.

Edmond's shared that his daughter wrote to the queen of England about our English visitors and got a nice note back.

Next Year's Officers:

President: Kim O'Keefe

Vice President: Kimberly Christenson  
Treasurer: Lesley Sweeney  
Secretary: Monique Brown

BOX TOPS: Need someone to run this next year.

CAMBELL'S SOUP LABELS: Need someone to run this next year.

BIG Y EXPRESS POINTS: Need someone to run this next year.

SILENT AUCTION: Kimberly Clark & Margaret Morrison need help to split up the overwhelming list of people that need to be solicited.

Kim O'Keefe stated that there is a need to take the school plaque down in time to engrave this year's parent volunteer recipient's name in time for the Moving On ceremony. Edmond Chibeau will take care of having the plaque engraved.

It was suggested that a PTO Fall carnival blurb be added to the PREK packet.

Norma has the overall calendar for next year. She wanted to highlight the PTO meetings:

#### NEXT YEAR'S PTO MEETINGS

Sept 10

Oct 1

Nov 5

Dec 3 (no meeting)

Jan 7

Feb 4

Mar 3

Apr 7

May 5

Jun 2

#### OTHER BUSINESS

Julie Brown wanted to see if Air Conditioning could be bought for the library.

Does Karen have the list of fundraiser head names? Heather Spottiswood drew one up this year. Kim O'Keefe will call Karen to confirm that she has this list. Norma mentioned that we should try to stay away from fundraisers with sweets.

It was decided we will still offer pizza in the child care room on PTO meeting nights but lower the number to match the number of participants.

Motion to adjourn: Kim O'Keefe

Motion seconded by: Julie Brown

**MEETING ADJOURNED: 8:10PM**  
**RESPECTIVELY SUBMITTED BY: MONIQUE M. BROWN**  
**NEXT MEETING: September 10 , 2007**